# Project Scope Statement

|  |  |
| --- | --- |
| **Project Name** | Kosovo Mosaic Data Visualization Platform |

### Project Team Members

|  |  |
| --- | --- |
| **UNDP** | **Open Data Kosovo** |
| Iris Duri (primary contact)  Besim Ilazi  Erëblina Elezaj | Brett Romero (primary contact)  Vullkan Halili |

### Project Purpose

The visualization of Kosovo Mosaic data through interactive charts intends to maximize the usage of data from the survey, increase citizen’s engagement in policymaking at the local level, as well as enhance accountability and transparency.

### Scope Description

The scope of this project is the production of 1 interactive visualization, consisting of a yet to be specified number of individual charts, subject to the requirements stated below. This visualization will utilize Kosovo Mosaic household survey data from 2003, 2006, 2009, 2012 and 2015. Additionally, Open Data Kosovo will provide the resources to host the visualization for a period of one year from the date the project is finalized. Any extension of this would result in additional costs.

### Requirements

As specified in the Terms of Reference (TOR), the visualization should:

1. present and rank the municipalities (38 municipalities) based on their performance across all public services (specific list of indicators still to be agreed)
2. present a profile for each municipality and how it is performing in each of the public services
3. track performance of each of the municipalities in public service delivery and satisfaction with local government for years 2003, 2006, 2009, 2012 and 2015
4. provide an explanation page which details what the indicators represent in both Serbian and Albanian (UNDP to provide translation where needed)
5. allow new data to be added in the future without the need for changes to the underlying code
6. allow for new indicators to be added in future without the need for changes to the underlying code, and
7. be deployed and hosted in an environment outside the UNDP.

### Deliverables

The following deliverables will be provided to UNDP:

1. **Finalized Project Scope Statement** - a document detailing the exact scope and expectations for the benefit of both UNDP and Open Data Kosovo.
2. **Visualization Concept Note** - Detailed documentation of the proposed visualization to be built. Documentation to include mockups and technical requirements.
3. **First Draft of Visualization Platform** - A draft version of the visualization that displays all the functionalities to be present in the final version (may or may not be hosted locally).
4. **Final Visualization Platform** - The final platform, hosted in its final location outside the UNDP and meeting the requirements detailed above.

### Milestones

All dates are based on a November 9 start date. The absolute final deadline is December 15. Open Data Kosovo will provide maximum notice if challenges arise that could cause this deadline to be missed.

|  |  |  |
| --- | --- | --- |
|  | **Milestone** | **Expected Date** |
| 1 | Finalized project scope agreed | 11 Nov 2015 |
| 2 | Visualization concept agreed | 13 Nov 2015 |
| 3 | First draft of visualization platform | 27 Nov 2015 |
| 4 | Presentation to the Kosovo Mosaic 2015 Working Group | 4 Dec 2015 |
| 5 | Final visualization platform released | 11 Dec 2015 |

### Dependencies

The following are key dependencies in the project that, if not met, are likely to result in a failure to meet the deadlines identified above:

1. The questionnaire for 2006 is provided on or before Milestone 2 is reached.
2. If 2015 data is to be included in the initial visualization, it must be provided on or before Milestone 2 is reached (along with the corresponding questionnaire).
3. A final list of indicators to be included in the initial platform can be confirmed on or before Milestone 2 is reached.